



Gloucester Public Schools

HUMAN RESOURCES DIVISION Affirmative Action Data Record

**THIS IS A CONFIDENTIAL INSERT
APPLICANTS ARE ENCOURAGED BUT NOT REQUIRED TO COMPLETE**

The Gloucester Public Schools is committed in spirit as well as in action, to abide by all laws dealing with equal employment opportunity. It is our policy to guarantee equal employment opportunities for all qualified persons without regard to their disability, which can be reasonably accommodated.

Further, the Gloucester Public Schools will act in good faith, to affirmatively recruit and consider for promotion individuals in protected categories. Disability is not a factor in employment, promotion, transfer, compensation, lay-off, disciplining, and termination.

In order to effectively monitor the success of our recruitment and employment efforts, it is requested that you provide the following information. *Please submit your form directly to:*

Gloucester Public Schools
Human Resources Department
2 Blackburn Drive
Gloucester, MA 01930

The completion of this Data Record is optional. If you choose to volunteer the requested information, please note that all Affirmative Action Data Records are kept in a confidential file and are not a part of your application for employment or your personnel file. Your cooperation is voluntary. Inclusion or exclusion of any affirmative action data will not jeopardize or adversely affect any employment decision.

(PLEASE PRINT)

NAME	(First)	(Middle)	(Last)

Address	(Street)	(City)	(Zip)

Telephone Number(s)	_____		

Check if the following is applicable:			
<input type="checkbox"/> Person with a disability*			
A disability means a physical or mental impairment which substantially limits one or more major life activities; a record of such impairment; or being regarded as having such an impairment. ("Major Life Activities" includes but is not limited to functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.			

*If you wish to obtain Affirmative Action status as a Person with a Disability after you have been employed by this agency you may need to submit self-identification and verification of such with the Human Resources Department if your disability is not obvious.

Applicant Signature

Date