

## **CORI ACKNOWLEDGEMENT FORM INSTRUCTIONS**

1. Please include a copy of your valid driver's license OR valid passport with the CORI Acknowledgement form
  
2. Please specify which School you will be working/volunteering with at the top of the CORI Acknowledgement form
  
3. Please include the best telephone number on the CORI Acknowledgement form for the Human Resources Department to reach you, should we have questions regarding your CORI
  
4. Please return the completed CORI Acknowledgement form to the Human Resources Department
  
5. Please allow 24-48 hours for the results of the CORI to be processed
  
6. You will be contacted if your CORI results are positive and you will have the opportunity to validate any discrepancies